

5-23-1988

## Monitor Newsletter May 23, 1988

Bowling Green State University

Follow this and additional works at: <https://scholarworks.bgsu.edu/monitor>

---

### Recommended Citation

Bowling Green State University, "Monitor Newsletter May 23, 1988" (1988). *Monitor*. 922.  
<https://scholarworks.bgsu.edu/monitor/922>

This Book is brought to you for free and open access by the University Publications at ScholarWorks@BGSU. It has been accepted for inclusion in Monitor by an authorized administrator of ScholarWorks@BGSU.

# Monitor

Vol. XI., No. 43

Bowling Green State University

May 23, 1988

## Needs more subscribers

## Optional insurance program changed

Changes in the University's optional short-term disability insurance program were presented to members of Classified Staff Council at its meeting May 17.

James Morris, insurance, and Ellen Wachs, medical record administration and chair of the University Insurance Committee, highlighted changes in the program which is offered through Educators' Mutual. Currently 277 of the 338 employees enrolled in the disability insurance program are classified staff.

Morris explained that Educators' Mutual would not renew the existing program effective May 10 because for the past several years the claims paid have exceeded premiums

collected. Under new provisions, the goal is to increase the number of administrative staff and faculty participating and to increase the maximum benefit, Norris said. This will mean moderately higher premiums for classified staff but should guarantee the future of the program if more faculty and staff enroll, he added.

Details on the revised program will be mailed to classified staff by Educators' Mutual this summer. Further information also is available from the insurance office.

Wachs noted several goals of the Insurance Committee:

\*To educate the University community about benefits and make them better health care

consumers;

\*To outline long-range plans for benefits, including formulating one or two major objectives each year;

\*To receive all requests for changes in benefits from University constituent groups and then present a unified request to the budget committees.

Morris added that he would like to prepare a University benefits statement to be available through the insurance office, in addition to sponsoring several workshops on benefits.

CSC also heard a report on the Classified Staff Scholarship. The fund has reached more than \$7,000. Staff who have not returned pledge cards for the current scholarship drive should take them to their CSC representative immediately.

CSC Chair Robert Kreienkamp, WBGU-TV, reported that an air quality problem in the academic enhancement area has been remedied thanks in part to efforts of CSC. He distributed to all CSC members a memo from Dr. Karl Vogt, vice president for operations, responding to a CSC resolution regarding hazardous wastes on campus. Kreienkamp said he is encouraged by Vogt's positive actions. Also given to all CSC members was a copy of a memo from Kreienkamp to President Olskamp expressing concern about salaries at

*Continued on back*

## Trustees honor Fundaburk, Keefe

Two retiring professors were granted emeritus status at the recent Board of Trustees meeting. Receiving the appointments after collectively serving 41 years at Bowling Green were Dr. E. Lila Fundaburk, economics, and Dr. Rita Keefe, educational foundations and inquiry.

Fundaburk joined the University as a faculty member 22 years ago in 1966. She received her undergraduate degree from George Washington University, her master's from Northwestern University, and her doctorate from Ohio State University.



Dr. E. Lila Fundaburk

Upon arriving at the University, she immediately became active in promoting and improving the University's libraries and in 1983, she was the first recipient of the Friends of the University Libraries and Center for Archival Collections' "Friend of the Libraries" award for her work as a member of the committee that supervised the change from the old library (now McFall Center) to the current building in 1967.

An active publisher, her book *Sun Circles and Human Hands* won several awards including Best Book Award from the Southeastern United States Library Association.

Fundaburk's research interests include economics of the arts, American economic development and museum development. In addition, Fundaburk has served as adviser to Omicron Delta Epsilon economics honorary, and on a wide range of University committees

including the Health Service Advisory Committee, the High School Scholarship Tests Committee, Instructional Media Center Advisory Committee, University Parking Committee and the University Honors and Awards Committee.

Keefe joined the University's faculty in 1969. She holds a degree in elementary education from Bowling Green, and taught mathematics at the elementary and junior high schools in Bryan. She also served as an intern psychologist with the Maumee City Schools prior to coming to Bowling Green, and received her doctoral degree in educational psychology from the University of Toledo.

She has taught mathematics and elementary methods courses in the teacher-education program. Also, Keefe has taught graduate and undergraduate courses in educational psychology, human growth and development and educational research.

In 1984, she was named assistant dean of the College of Education, a post she served in until 1987. She also served as director of resource development and services for the college, and is a former chair of the Dean's Faculty Advisory Council of the College of Education.

She has served on numerous other college and University committees and councils, including Faculty Senate and headed an ad hoc committee that drafted a mission statement for the college.



Dr. Rita Keefe

## USG honors year's top faculty members

Six faculty members—one from each undergraduate college—have been honored by Undergraduate Student Government as this year's top teachers.

Winners of the Faculty Excellence Awards are Dr. J. Robert Bashore, professor emeritus of English, College of Arts and Sciences; Anna Belle Bognar, musical arts, College of Musical Arts; Dr. Park Leathers, accounting and management information systems, College of Business Administration; and Dr. Linda Petrosino, communication disorders, College of Health and Human Service.

The other two winners are Charles Spontelli, visual communication technology, College of Technology, and Dr. Ellen Williams, special education, College of Education and Allied Professions.

Bashore joined the English faculty in 1948

and retired in 1984. Returning to the University to teach one semester each year, Bashore was named an Outstanding Educator of America in 1972 and received a University Special Achievement Award for Teaching in 1975.

A nationally known pianist, Bognar joined the University staff in 1976 as a piano instructor. Now serving as director of group piano instruction, she directs a program which has more than 100 students majoring in that area.

A native of Bowling Green, Leathers received his bachelor's degree from the University in 1955 and his master's and doctoral degrees from the University of Pennsylvania. After working as an auditor for the state of Ohio and Arthur Andersen and Co.

*Continued on back*

## Rec Center offers walking program

If you walk your dog, walk for exercise or walk to relieve life's everyday stresses, the Student Recreation Center has a challenge for you—this summer, put on your walking shoes and walk for fun and distance.

In an attempt to keep staff and faculty "on the move" during the summer months, the Rec Center is organizing a fitness walking program during the months of June, July and August.

Departments and offices are encouraged to enlist individual staff members in the program and then to challenge other areas to match or exceed their miles before classes begin next fall.

According to Tamra Summers, Rec Center, departments and offices should elect an office "captain" who will gather and report individual and office totals to the Rec Center each Monday. Participants in the walking program will record their distance on an honors basis and may log miles walked at home, on campus or even in the shopping malls.

As an incentive to walkers, however, the Rec Center will provide organized walking activities at the new outdoor pace track every weekday at noon. Summers said special information of interest to walkers will be provided periodically at the noon meetings and individuals will be encouraged to share their own resources.

Competition will begin June 1 and continue through August. Summers noted that departments are encouraged to compete against one another during the summer program, adding that periodic updates on individual and office totals will be released throughout the summer. Some incentives for individual and area achievement may be offered, she added.

For further information about the walking program or to enter the competition, contact Summers at 372-7482.

# Council suspends two programs

Undergraduate Council voted to suspend the medical records administration program, and major and minor degrees in library and educational media at its May 4 meeting.

Dr. Clyde Willis, dean of health and human services, and Ellen Wachs, director of the medical records administration program, had explained to council members at a previous meeting that the increase in demand for medical records administration graduates has made it extremely difficult to attract instructors because the University must compete with hospitals.

Willis said Bowling Green's program has been accredited and has quality students enrolled, but the University does not have the resources to continue to offer the program. In two national searches, there were only two applicants for faculty positions and neither had a master's degree, he said.

He added that not being near a medical center also makes it more difficult to offer a full program and to continue would mean lowered standards and a probably loss of accreditation.

Willis recommended a suspension of the program rather than a discontinuance so that degree authority could be retained. Steps have been established to advise students so that those presently enrolled can finish or switch to other majors.

Dr. Robert Oana, chair of EDCI, explained the reasoning behind the proposed suspension of the major and minor program in library and educational media. Undergraduate enrollments, while showing some increase, continue to be too small to justify continuation of a major, he said. Graduate enrollments also continue to decline.

To cover the major's requirements, it is necessary to offer several courses of low enrollment thus burdening the few available faculty, and no LEM faculty have graduate faculty status. Oana said the program currently is not cost effective and will continue to worsen if only the graduate or undergraduate program were suspended.

There is little evidence of any increase in demand for graduates of the LEM programs and the present program is designed to serve historic, traditional customer needs rather than

emerging market needs in Ohio and the nation, he said.

Dr. Patricia Reed, education, said seven of the 19 students in the program graduated in May. Students still in the program will be notified by registered mail and will be informed of the opportunity to complete their programs and the importance of seeing an adviser. Courses that these students need will continue to be offered so they may finish their majors or minors. It is expected that all undergraduates will have finished by 1992 and graduates by 1994.

She said there are two faculty members in the program and one is expected to retire soon, while the other will teach elementary education courses.

In other business, council has been receiving reports from the On-Line Registration Committee. Recently, Dr. James Sullivan, chair of the committee, and Dr. Ronald Lancaster, committee member, presented recommendations regarding dates for drop, add, grade options and withdrawal. They said the recommendations are based primarily on the perceived need to bring consistency to the policies for graduate and undergraduate students.

The committee suggested calendar days instead of class days because with the new system, students will be able to add and drop classes seven days a week and will be able to call into the system from their homes or rooms. The drop/add process should be greatly shortened due to the new system, and students may not delay dropping or adding a course as they now do because they do not want to stand in the long lines.

Council members expressed some sentiment for having a seven-day deadline for both drop and add. Faculty members would like to have their classes stabilized as soon as possible.

## Classified staff sets golf outing

The Classified Staff Council invites anyone interested in golf to participate in a scramble on June 10 at the Forrest Creason Golf Course.

Nine holes will be played with tee times starting at 2 p.m. A rain date has been set for June 17.

The cost for each player will be \$6. Individuals may form their own foursomes to play the scramble or may be assigned additional team members as needed. Anyone interested in participating should contact Joyce Hyslop at 372-8823 or Bob Kreienkamp at 372-2700 no later than Friday (May 27).

Prizes will be awarded for the team which finishes with the best score, the individual who shoots closest to a selected par three hole and the individual who makes the longest putt.

A golf bag also will be raffled off the day of the scramble. Tickets are available from any CSC member before the scramble and will be sold at the golf course the day of the event. Proceeds from the raffle will be donated to the Classified Staff Scholarship Fund.

## Faculty/staff positions

The following faculty positions are available:

**Educational Administration and Supervision (EDAS):** Chair, and associate professor. Contact Phil Alkire (2-9981). Deadline: Oct. 15.

**Educational Curriculum and Instruction (EDCI):** Assistant professor. Contact Robert G. Oana (2-7314). Deadline: June 15.

**Library and Learning Resources:** Government documents, reference librarian. Contact Kathryn W. Thiede (2-7891). Deadline: June 20.

**Popular Culture:** Instructor of popular culture, (temporary, full-time). Contact Ray B. Browne (2-7861). Deadline: May 27.

**Special Education:** Assistant professor. Also, instructor, visiting (temporary, full-time). For both positions, contact Edward Fiscus (2-7358). Deadline: June 15.

The following administrative positions are available:

**Library and Learning Resources:** Archivist, at the Institute for Great Lakes Research. Deadline: May 30. Also, assistant archivist at the Institute for Great Lakes Research. Deadline: July 1 or until position is filled. For both positions, contact Kathryn W. Thiede (2-7891).

**Residential Services:** Residence hall manager; residence hall director; residence hall complex coordinator; and assistant director of Small Group Housing and Greek Life. Contact Fayette M. Pautsen (2-2456). Deadline: June 1.

**Student Health Services:** Staff physician. Contact Annmarie Heldt (2-2558). Deadline: May 31.

**Academic Enhancement:** Reading Specialist. Contact Annmarie Heldt (2-2558). Deadline: June 15.

**Operations:** vice president. Contact Kay Meier (2-2221).

csc from the front page

the University.

Kreienkamp announced that CSC revisions to the Classified Staff Handbook have been approved, noting that requests for personal days for classified staff will be resubmitted as a handbook change for next year.

He also announced that a Share-of-Savings program proposed by the H.B. 309 Committee will be implemented on campus July 1. The purpose of the program is to reward classified employees with cash for suggesting money-saving or revenue-generating ideas which are accepted and implemented in the University community.

The program will be overseen by a committee to include three classified employees, one representative from Personnel Support Services and one representative appointed by the vice president for operations. Staff interested in serving on this committee should contact Kreienkamp.

Roger Swope, campus safety and security, reported that the CSC's ad hoc committee on sick leave met May 10 with Richard Rehmer, personnel support services, and Bill Bess, management support services, to discuss use of a "Letter of Concern" which is given to employees in some areas when supervisors perceive misuse or abuse of sick leave, or excessive tardiness, extended breaks and lunch periods.

Swope said a grievance has been filed against use of the letter and the committee has received differing opinions on whether receipt of the letter is a grievable issue. The committee also is concerned with establishing criteria for using the letter, Swope said, noting that at present it is sent at the discretion of individual supervisors.

## Classified Employment Opportunities

The following classified positions are available:

### New vacancies

Posting expiration date for employees to apply: 10:30 a.m. Friday, May 27. (\* indicates that employee(s) from within the department is/are bidding and being considered for the position.)

5-27-1	* Account Clerk 2 Pay Range 26 Continuing Education
5-27-2	Clerical Specialist Pay Range 25 Alumni and Development
5-27-3	Clerical Specialist Pay Range 25 College of Arts and Sciences
5-27-4	Storekeeper 2 Pay Range 27 University Bookstore

USG from the front page

of Cleveland, Leathers joined the Bowling Green faculty in 1975.

Petrosino earned her bachelor's and master's degrees from Ithaca College in New York and her doctoral degree from Ohio University in 1983. She has written more than 50 journal articles and is a member of the American Speech Language Hearing Association and the Acoustical Society.

Spontelli joined the University faculty in 1977 and is a member of the Graphic Arts Technical Foundation, the International Technology Education Association and the International Graphic Arts Education Association.

He has written more than a dozen journal articles, he is also a member of Epsilon Pi Tau professional technology honor society.

Williams is coordinator of undergraduate teacher training programs in special education.

Active in professional activities, she is a trustee of the Sunshine Children's Home in Maumee, a member of the governing board of the Autism Society of Northwest Ohio, and a member of the Woodlane Residential Advisory Board. This past year, she was named Volunteer of the Year by the Toledo Society for Autistic Children.

## Insurance office seeks bill clarity

The University's benefit/insurance office is requesting that all employees mark bills for health care claims submitted to the office "paid" or "pay to the doctor or hospital" so that payment can be made to the correct party.

Employees also should make sure all bills indicate the diagnosis, date of service, type of service, charges, doctor's name, address, phone number and identification number. Also to be included are the employee's name, social security number and phone number.

For more information, call 372-2112.